

## **How to Become a Substitute Teacher**

**Registration:** Call 320-269-9297

**Information needed:** Name, Email, and Phone Number

**Date:** Tuesday, June 25, 2019

**Location:** MRVED Office Building

**Address:** 1315 East Black Oak Avenue, Montevideo, MN 56265

**Time:** 9:00 a.m. – 3:00 p.m.

**Lunch Break:** 11:30 a.m. – 12:30 p.m.

Lunch is on your own – see options below:

- Bring your own
- McDonald's
- Art's Dairy Freeze
- Burger King
- Subway
- Jake's Pizza
- Java River
- Cup 'a Joe

**FREE.** Limited to 30 people.

- Do you enjoy working with young people?
- Do you have a four year degree?
- Can you pass a background check?

If you can answer yes to these three questions, you are eligible to apply for a Short Call Substitute License. This license will allow you to serve as a substitute teacher for grades K-12 in the state of Minnesota.

This course will provide information on the process for applying for a short-call license, along with the things you need to know in order to have a successful experience as a substitute teacher. We will address topics like classroom management, reading and implementing substitute teaching plans, building rapport with students, and how to handle various classroom situations.

Substitute teaching is a great way to supplement your income, while maintaining flexibility in your schedule. It is also an opportunity to contribute to the education of students in our community.



**Substitutes  
Needed**

